



**OFFICE OF THE DISTRICT & SESSIONS JUDGE: TINSUKIA**  
**Tinsukia District**

**ADVERTISEMENT**

Applications are invited from Citizens of India as defined under Article 5 and 6 of the Constitution of India in the Standard Form as published in Part-IX of the Assam Gazette for filling up the following vacant and anticipated vacant post in the establishment of District & Sessions Judge, Tinsukia:

Sl. No.	Name of the Post	No. of vacant Posts	Scale of Pay	Requisite Qualification	Reserved Category
1	Process Server (Grade IV)	02 nos. (Includes 1 anticipated vacancy)	Rs. 14,000- Rs.60,500 + Grade Pay Rs. 5,200/-	Graduate (in any discipline) with knowledge of Assamese language.	ST(P)- 1 no; Anticipated vacancy- ST(H)- 1 no.
2	Office Peon (Grade IV)	03 nos. (Three)	Rs. 12,000- Rs. 52,000 + Grade Pay Rs. 3,900/-	Class VIII pass but those who have passed HSSLC or above shall be ineligible.	UR-2nos, ST (H)-1 no.

**Terms and conditions:**

1. Candidate must not be less than 18 years or more than 40 years of age as on the date of publication of the advertisement. The upper age is relaxable as per Govt. norms.
2. Candidates must have registered their names in the Employment Exchange and the Registration is to be valid as on date of submission of application.
3. Educational Qualification:
  - (a) For the post of Process Server- Graduate (in any discipline) from any recognized university with knowledge of Assamese language. Candidates having special skills like computer knowledge, driving etc will be given preference.
  - (b) For the post of Office Peon- Minimum educational qualification of class VIII standard; and those who have passed HSSLC or above shall be ineligible to apply. Candidates having special skills like computer knowledge, driving etc will be given preference. Candidates

shall produce a Self Declaration certificate along with application form mentioning that "he/ she has not passed HSSLC or equivalent examination or above".

4. Applications must be accompanied with the self attested copies of all the testimonials regarding educational qualification, age, caste, valid employment exchange registration card, experience (if any) along with three copies of recent passport size photographs.
5. Candidates serving in Govt. Departments/ other Offices should submit their application through proper channel.
6. The applicants shall have to compulsorily mention their mobile numbers at the top of the application form.
7. Envelope containing application should be superscribed with the post applied for on the top of the envelope and addressed to The District & Sessions Judge, Tinsukia, District Court Complex, Borguri, Tinsukia-786126, Assam. The last date of receipt of application is 01/02/2023 upto 5 p.m. No application shall be entertained after the last date. The appointing authority shall not be responsible under any circumstances for any postal delay.
8. The eligible candidates for the post of Process Server shall be required to appear for a written test followed by Viva voice. The written test shall be based on a question paper of 100 marks comprising of two groups. Group A - English, General Awareness, Mathematical ability and Aptitude comprising of 70 marks and Group B- Assamese comprising of 30 marks. The minimum mark to qualify in the written test is 60 % in both the groups. For the post of Peon only interview/ viva voice will be held.
9. No TA/DA will be admissible to the candidates for attending the Interview.
10. Incomplete applications will be summarily rejected.
11. The list of provisionally eligible candidates along with interview dates/ venue etc shall be uploaded in the official website of the Tinsukia District Judiciary ([WWW.tinsukiajudiciary.gov.in](http://WWW.tinsukiajudiciary.gov.in)). No separate call letters will be issued. The candidates are requested to refer to website regularly for further details.
12. Mere calling of candidates to the interview doesn't necessarily mean acceptance of the candidature and if at any stage it is found that the candidate doesn't fulfill any of the eligibility conditions or has suppressed his/ her educational qualification or provided wrong information, his/ her candidature shall stand rejected with immediate effect, without any intimation to him/ her.
13. Canvassing by any means will disqualify his/her candidature.
14. The undersigned reserves the right to cancel, alter and modify any terms or conditions at any stage without any prior notice.



-Sd-

District & Sessions Judge  
Tinsukia

Dated, Tinsukia the 12/01/2023

No. DJT/ 645-648 /2023

Copy to:

1. The DIPRO, Tinsukia, with a request to immediately publish the advertisement in Asomiya Pratidin and Assam Tribune.
- ✓ 2. The Systems Assistant, O/o the District & Sessions Judge, Tinsukia to upload the advertisement in the official website of Tinsukia District Judiciary.
3. The Notice Board, O/o the District & Sessions Judge, Tinsukia.
4. The Notice Board, O/o the Chief Judicial Magistrate, Tinsukia.
5. Office File.

*[Handwritten Signature]*  
12/1/2023

District & Sessions Judge

Tinsukia

*[Handwritten Signature]*  
12/1/23  
District & Sessions Judge  
Tinsukia